

2024 Nonprofit Security Grant Program – National Security Supplemental



PRESENTED BY VERMONT EMERGENCY MANAGEMENT-HOMELAND
SECURITY UNIT

OVERVIEW OF PRESENTATION

HSU and NSGP Overview



NSGP Application Pre-Work



Completing your Application



OUR MISSION

The Vermont Homeland Security Unit's mission is to support federal, state, local, and private sector efforts to prevent, protect against, and prepare for threats and acts of terrorism against the State and its visitors.

Although counterterrorism is the main mission, many Homeland Security funded projects and initiatives support capabilities that can be applied to other threats and hazards as well.

OUR TEAM

Cally Audet – Homeland Security Program Manager

vacant – Homeland Security Program Chief



OVERVIEW

- The Nonprofit Security Grant Program is one of the three grant programs that constitute the DHS/FEMA's focus on enhancing the ability of state, local, tribal, and territorial governments, as well as nonprofits, to prevent, protect against, respond to and recover from terrorist attacks.
- Other grant opportunities managed by the VEM-HSU include:
 - Homeland Security Grant Program
 - State Homeland Security Grant Program (SHSP)
 - Operation Stonegarden (OPSG)

ELIGIBILITY

- Nonprofit organizations that are described as an Internal Revenue Service (IRS) 501 (c)(3) entity and exempt from tax under section 501(a) of the Internal Revenue Code.
- Organizations such as churches, mosques, and synagogues are considered automatically exempt if they meet the requirements of section 501(c)(3) and do not have to apply for and receive a recognition of exception from the IRS.
- Organization should be determined to be at a high risk of a terrorist attack.
- Consortium of organizations (See RFP for additional details)
- **Note:** The State of Vermont (HSU) is the only entity eligible to apply for NSGP funds on behalf of nonprofit organizations. Nonprofit organizations must apply for funds through the Homeland Security Unit.

Entities not Eligible

- Utility companies
- For-profit transportation companies, such as a company offering bus service
- For-profit hospitals
- Organizations active in politics, lobbying, and advocacy work
 - Volunteer Fire Departments
 - Community Services Organizations (Kiwanis, Rotary, and Lions Clubs)
 - Homeowner Associations
- Labor, agricultural or a horticultural organization
 - Labor unions, county fairs, and flower societies are examples of these types of groups.
- This is not an exhaustive list. If you are interested in applying, please contact us and we are happy to inquire about eligibility.

FUNDING PURPOSE

- NSGP provides funding support for physical security enhancements and other security activities to nonprofit organizations that are at high risk of a terrorist attack.
- This includes things like:
 - Physical Security Enhancement Equipment
 - Security related training
 - Construction costs
 - Planning Costs
 - Training/Exercises
- Nonprofit Organizations with one site may apply for up to \$200,000.00 for that site. Those with multiple sites can apply for \$200K for up to three sites, for a total of \$600,000.00
- When applying as a consortium, each nonprofit organization with one site in the consortium may apply for up to \$200,000 for that site. Consortium applications are limited to a maximum of \$1,000,000 per consortium.

ALLOWABLE COSTS

- The FEMA Authorized Equipment List (AEL) outlines what equipment is allowable under this program.
 - **Category 03** (System, Public Address)
 - **Category 04** (Public notification and Credentialing), **Category 05** (Software and Firewalls)
 - **Category 06** (Portable Radios), **Category 10** (Generators), **Category 13** (Alert Systems)
 - **Category 14:** (Security Enhancement Equipment)
 - This includes things like lighting, impact resistant doors, sensors and alarms, physical access controls, locks, shatter resistant windows, cameras, backup computer systems, etc.
 - **Category 15:** (Inspection and Screen Equipment)
 - This includes things like: X-ray systems.
 - **Category 21** (Equipment Installation and Training for certain equipment)

A complete list of allowable equipment can be found on the HSU website. No other equipment will be approved.

<https://www.fema.gov/authorized-equipment-list>

ALLOWABLE COSTS

- Training and Exercise costs are allowable but are limited to an organization's security personnel, staff, members, and volunteers only.
- Training-related costs are limited to attendance fees and related expenses such as materials, supplies, and/or equipment. *Overtime, backfill, and travel expenses are not allowable costs.*
- Allowable training topics are limited to the protection of critical infrastructure key resources, including physical and cybersecurity, facility hardening, and terrorism/other extremism awareness/employee preparedness such as Community Emergency Response Team (CERT) training, indicators and behaviors indicative of terrorist/other extremist threats, Active Shooter training, and emergency first aid training.
- Additional examples of allowable training courses include: "Stop The Bleed" training, kits/equipment, and training aids; First Aid and other novice level "you are the help until help arrives" training, kits/equipment, and training aids; and Automatic External Defibrillator (AED) and AED/Basic Life Support training, kits/equipment, and training aids.
 - Applications should include specific details about any proposed training/exercises, to include topics, organizational attendees/participants, length, and what vulnerability the activity will help mitigate.

ALLOWABLE COSTS (CONT.)

- Planning costs for security or emergency planning expenses and the materials required to conduct planning activities are allowable.
- Planning must be related to the protection of the facility and the people within and should include consideration of individuals with access and functional needs as well as those with limited English proficiency.
- Some examples include, but are not limited to:
 - Development/enhancement of security plans
 - Emergency contingency or Continuity of Operations Plans
 - Evacuation/Shelter-in-place Plans
 - Security Risk Management Plans
 - Emergency Response Plans

UNALLOWABLE COSTS

There are several unallowable costs which include, but are not limited to:

Organizational operating costs

Hiring of public safety personnel

General-use expenditures

Overtime

Development of risk or vulnerability assessments

License Plate Reader Systems (LPRs)

Facial recognition software

Development of Investment Justification

Knox Boxes

Guns/weapons

Landscaping

Initiatives in which federal agencies are the beneficiary or that enhance federal property

Initiatives which study technology development

Proof-of-concept initiatives

Any pre-award costs (including grant writer fees)

Sexual Predator Screening Database

Weapons Training

I AM INTERESTED. WHAT DO I NEED TO APPLY?

To be eligible you must:

- Meet the IRS 501(c)(3) requirements or receive exemption.
- Be able to demonstrate your organization is at high risk of a terrorist attack
- Must not be listed on the Vermont suspended and debarred list.
- Must not be listed on the DPS Vermont Restricted Parties List.
- Must have a valid DUNS (previously UEI) number
- Must read and comply/have written standards for several requirements in 2 CFR.
- Must not supplant

WHAT DO I NEED TO SUBMIT?

- Complete application (Investment Justification) submitted as a PDF
 - *See RFP for directions on applying as a consortium.*
- A vulnerability/site assessment
 - This can be a self assessment using CISA's template, conducted by state/local law enforcement, or an outside contractor (if you've used another format in the past, please contact us for confirmation of acceptability)
 - *See RFP for directions on applying as a consortium.*
- Signature page submitted as a PDF
- A completed DPS Financial Risk assessment
- Documentation of 501(c)(3) status
 - *See RFP for directions on applying as a consortium.*
- Certificate of Insurance (COI) with current coverage
 - *See RFP for directions on applying as a consortium.*
- The organizations Mission Statement and any mission implementation policies and practices that may elevate the organization's risk.
 - *See RFP for directions on applying as a consortium.*
- And depending on your project you may need some materials outlined on the next slide.

If your project...	You must provide the following:
<i>Is not an Ideology-based/Spiritual/Religious organization</i>	Documentation from the IRS demonstrating status as a 501c3
<i>Is applying as a consortium</i>	A completed Consortium Workbook (<i>See RFP for additional information</i>).
<i>is too large for your agency to accomplish in a reimbursement (after-the-fact) in arrears of expenses, you may request pre-payment on a “Limited Cash Advance” basis.</i>	<p>A copy of agency’s Cash Advance Policy must be included in the application <u>AND</u> your Agency’s cash advance policy must meet the following requirement:</p> <p>A subrecipient must have procedures in place to be compliant with 2 CFR 200.305 as well as 15 USC 1601 Electronic Fund Transfer Act. The subrecipient must deposit cash advance in an interest-bearing account (with some regulatory exceptions) and report any federal grant interest annually to the U.S. Department of Human Services, Payment Management Division.</p>
<i>is requesting equipment</i>	<ol style="list-style-type: none"> 1. Three (3) quotes must be submitted for all single items valued at more than \$100.00 per unit. 2. Geographical preference and/or sole source will not be sufficient. 3. Code of Federal Regulations, <u>2 CFR parts 317-319</u>, requires full and open competition while procuring grant-funded equipment. Please refer to the Procurement Standards guidance included ensure compliance. 4. If (3) quotes are not provided, the applicant must explain the reason why three quotes were not submitted. 5. Equipment must be listed on the <u>DHS Authorized Equipment List (AEL)</u> and Nonprofit Security must be listed under “FEMA Related Grant Programs. The applicant must indicate in their application the Authorized Equipment List number of any requested equipment., etc. See “What Can I Apply For” for a complete list of equipment.
<i>is requesting a vendor-offered training</i>	A vendor provided course description or syllabus and quotes as required by your organizations’ procurement policy.
<i>is requesting an increase in the quantity of NSGP-funded equipment already owned by the applicant.</i>	Completed Homeland Security Unit Property Records List. A template for the Property Records List can be found by accessing the following link: http://hsu.vermont.gov/homeland-security-unit/funding-opportunities Note: replacement equipment may not be funded.
<i>Is requesting an amount exceeding \$30,000.</i>	Complete and submit the FFATA Executive Compensation Reporting Form.

Step 3: Three Quotes

- Three quotes if requesting equipment of \$100 or more
 - Websites
 - By E-Mail
 - Local Companies
- Three quotes for vendor training with syllabus or description.

An example:

From: Company XYZ <companyxyz@e-mail.com>

Sent: Thursday, January 14, 2021 8:00 AM

To: Doe, John <john.doe@email.com>

Subject: Quotes for Radio equipment

Greetings John,

Thank you for reaching out to request a quote on our radios (Item # 123456). For the 20 radios you are requesting we can quote you at \$120.00 a radio, which would bring your total request to \$2,400.00. This quote will remain valid until December 31st, 2021. At that time you are welcome to request an updated quote.

If you have any questions or are interested in purchasing this equipment please don't hesitate to reach out.

Best Regards,

Jane Doe, Company XYZ

[BACK TO SHOPPING](#)

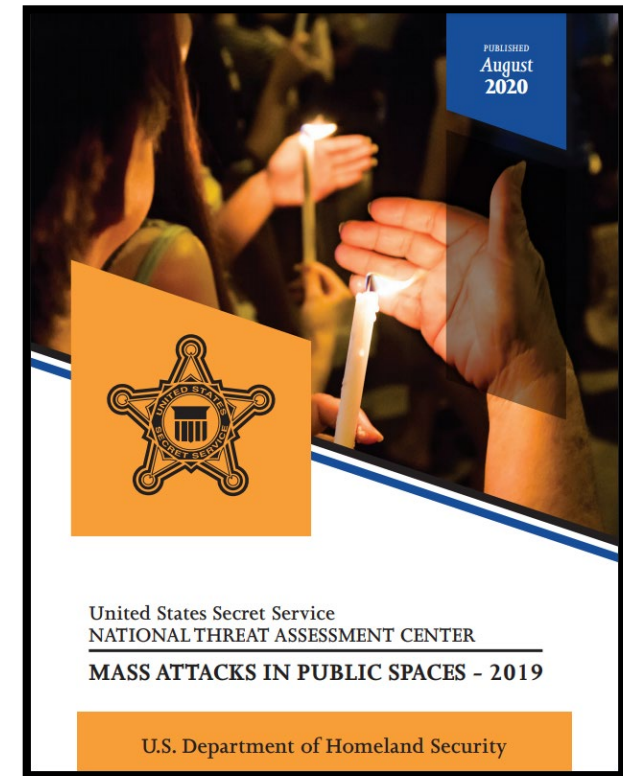
[UPDATE CART](#)

[CHECKOUT](#)

Arm yourself with top-of-the-line law enforcement gear and police equipment from the Home Security Superstore. ✓Low price guarantee and unlimited product ...

HIGH RISK – PUBLIC SPACES

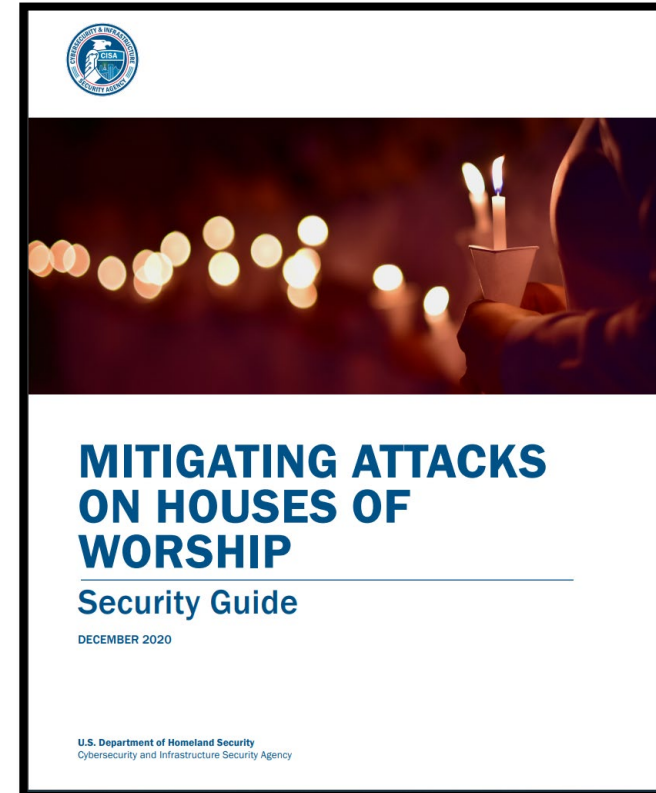
- USSS-NTAC released Mass Attacks in Public Spaces -2019 in August 2020.
- Report studies 34 incidents of mass attacks – in which three or more people, not including the attacker (s), were harmed.
- Some statistics from the study:
 - 59% of the attacks took place at public sites freely accessible to the public.
 - The other 41% took place at semi-public sites.



[USSS-NTAS | Mass Attacks in Public Spaces – 2019 | August 2020](#)

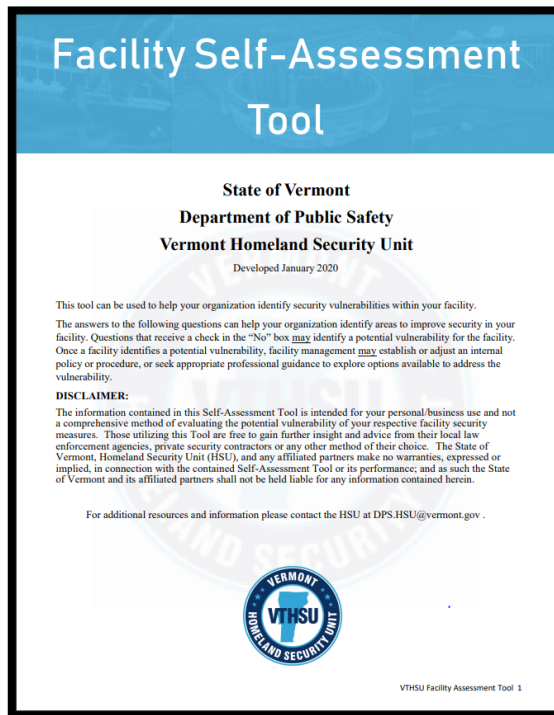
HIGH RISK – HOUSES OF WORSHIP

- DHS-CISA released the “*Mitigating Attacks on Houses of Worship – Security Guide*” in December 2020.
- Guide studied 37 incidents towards houses of worship between 2009 and 2019.
- Some statistics from the study:
 - Religious or racial bias accounted for 67% of suspect motive.
 - 54% of the attacks were towards the Christian denomination.
 - 19% of the attacks were towards the Jewish denomination.

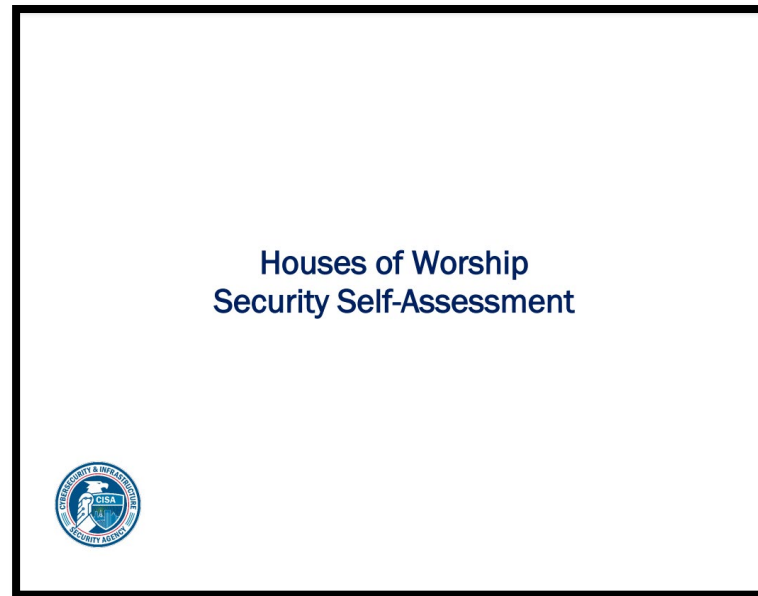


[CISA | Mitigating Attacks on Houses of Worship | December 2020](#)

VULNERABILITY ASSESSMENT RESOURCES



[HSU Self-Assessment](#)



[DHS-CISA Self-Assessment](#)



[Protective Security Advisor](#)

WHERE WILL I FIND ALL THIS INFORMATION?

- The relevant Request for Proposals (RFP) will outline all the items mentioned including.
 - Allowable costs
 - Unallowable costs
 - Eligibility
 - What you need to submit
 - Resources to assist you in completing your application

Signature Page Walkthrough

Signature Page 1 of 3

In the second section:

- Check any box that applies

In the third section:

- Ensure all boxes are checked
 - You must submit all of the documents listed

In the fourth section:

- Check any boxes that pertain to your organization and this application.
 - You must submit any documents that have been checked off in this section



Vermont Department of Public Safety

2024 NSGP Supplemental Funding Application Signature Page

Signature Page Instructions:

1. The signature page must be signed by the Official Grantee Authorized Representative
2. The signature must be a physical or a digital signature. A typed name will not be accepted.
3. The signature page must be signed and submitted as a PDF
4. All items containing [*] are required.

*My organization is (Check the one that applies):

- An Ideology-based/Spiritual/Religious organization
- Not an Ideology-based/Spiritual/Religious organization
- A Consortium of organizations

*The following must be submitted with your signature page (Check all boxes):

- Submit Investment Justification as PDF
- Submit Certificate of Insurance with Current Coverage (Referencing Vermont Department of Public Safety as the Certificate Holder)
- Submit Vulnerability Risk Assessment
- Submit Organization's Mission Statement and any mission implementation policies or practices that may elevate the organization's risk.

If applicable, the following must be submitted with your signature page (Check all that apply):

- Submit documentation from the IRS demonstrating status as a 501c3 if your organization is not an Ideology-based/Spiritual/Religious organization.
- Submit Consortium Workbook if applying as a consortium.
- Submit Cash Advance Policy - You may request pre-payment on a "Limited Cash Advance" basis if the project is too large for your agency to accomplish in a reimbursement (after-the-fact) in arrears of expenses.
- Submit price quotations from three (3) qualified Vendors for ALL single items valued at more than \$100.00 per unit. Price quotations may be obtained through: telephone or verbal quotes, facsimile quotations, e-mail quotes or written bids. All communications with the Vendors to obtain price quotes must be documented (emails, fax, notes from phone calls, etc.).
***NOTE: Quotes are required, even when applying for equipment to add to an existing Nonprofit Security Grant Program project.**

Signature Page 2 of 3

In the fourth section (continued):

- Ensure all boxes are checked
 - You must read and agree to all boxes that have been checked off in this section

In the fifth section:

- Ensure all boxes are checked
 - You must be exempt as a 501(c)(3) organization or a House of Worship
 - You must read and agree to all boxes that have been checked off in this section

- Submit Quote Request Overview Form if requesting equipment with single items valued at more than \$100.00 per unit. An entry should be made for each piece of equipment requested.
- Submit course description or syllabus and [3] quotes for each course when applying for Vendor offered Training.
- Submit Quote Request Overview Form when applying for Vendor offered training.
- Submit Completed Homeland Security Unit Property Records List if requesting an increase in the quantity or replacement of NSGP-funded equipment already owned by the applicant. The Property Records List should include all items you are seeking replacement for, regardless of whether or not they were purchased with grant funds.
- Complete the Department of Public Safety Pre-Award Risk Assessment, if your entity has not completed this assessment in the last 12-months.
- Submit completed FFATA Executive Compensation Reporting Form when requesting an award in excess of \$30,000.

***Our organization agrees to the following (check all boxes):**

- Applicant must be described under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under section 501(a) of such code or be a House of Worship.
- Our organization is not on the Suspended and Debarred List
- Our organization is not on the DPS Restricted Parties List
- Our organization has completed a DPS Pre-Award Financial Risk Assessment within the last 12 months.
- Applicants must meet eligibility requirements under the "What Can I Apply For?" section of the RFR.
- Applicant must demonstrate through the application that the organization is at high risk of a terrorist attack.
- Applicant must read and comply with 2 CFR 200.318 to 2 CFR 200.327 regulations.
- Applicant must have written procurement standards per 2 CFR 200.318(a).
- Applicant must have written conflict of interest standards per 2 CFR 200.318(c).
- Applicant read and understands that certain telecommunications and video surveillance services or equipment are prohibited from being purchased using grant funds. See 2 CFR 200.216 and 2 CFR 200.471.
- Applicant must take necessary steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible per 2 CFR 200.321.
- Applicant agrees that this federal funding does not supplant (replace) state, local, and agency monies in their organization's budget for the requested items in this application.

Signature Page 3 of 3

In the final section:

- Add all contact information as directed
- Check the box to certify all information to true and correct
- Signature can be added electronically by clicking on the orange flag and following instructions or manually by printing completed document and scanning after signature is added
- Date can me added by clicking on the box and selecting today's date or can be added when manually signing the document

* Official Grantee: (Name of organization legally responsible for award and the vendor to whom payments will be made)	
* Official Grantee Address: (Street Address, City, State, & Zip Code)	
* Official Grantee Authorized Representative Title: (Person with authority to authorize application for funds)	
* Official Grantee Authorized Representative Name: (e.g., John Smith)	
* Official Grantee Authorized Representative Email:	
* Certification:	<input type="checkbox"/> By signing this Signature Page, I certify that all information provided as part of this application is true and correct to the best of my knowledge. I give my consent to the Working Group considering this application to use the information provided herein for the purpose of grant consideration.
* Official Grantee Authorized Representative Signature:	Date:

HOW ARE APPLICATIONS SCORED?

- The Working Group consists of representatives from religious organizations, the law enforcement community and nonprofit organizations.
- A score will be calculated for each application.
- Each member of the working group will be provided materials to review and scores to evaluate for group agreement.
- Applications that score high will again be evaluated at the DHS level.
- The Working Group will utilize the Nonprofit Security Grant Program (NSGP) Scoring Worksheet as developed by the Department of Homeland Security (DHS).

Timeline

- November 18th: Application Period Opens
- December 20th: Application Period Closes
- January 2025: Applications are scored and evaluated
- January 2025: HSU submits application to FEMA
- May 2025: Nonprofit Security Grant (NSGP) National Security Supplemental Funding Accepted
- Late May 2025 (Tentative): Conditional Award Notifications
- June 2025: Subawards are made to approved applicants. Pending no holds on the project and EHP completion/approval (as applicable), spending may begin.

KEY TAKEAWAYS

Facility Self-Assessment Tool


State of Vermont
Department of Public Safety
Vermont Homeland Security Unit
Developed January 2020

This tool can be used to help your organization identify security vulnerabilities within your facility.

The answers to the following questions can help your organization identify areas to improve security in your facility. Questions that receive a check in the "No" box may identify a potential vulnerability for the facility. Once a facility identifies a potential vulnerability, facility management may establish or adjust an internal policy or procedure, or seek appropriate professional guidance to explore options available to address the vulnerability.

DISCLAIMER:
The information contained in this Self-Assessment Tool is intended for your personal/business use and not a comprehensive method of evaluating the potential vulnerability of your respective facility security measures. Those utilizing this Tool are free to gain further insight and advice from their local law enforcement agencies, private security contractors or any other method of their choice. The State of Vermont, Homeland Security Unit (HSU), and any affiliated partners make no warranties, expressed or implied, in connection with the contained Self-Assessment Tool or its performance; and as such the State of Vermont and its affiliated partners shall not be held liable for any information contained herein.

For additional resources and information please contact the HSU at DPS.HSU@vermont.gov.



VTHSU Facility Assessment Tool 1



NSGP Investment Justification

I. Nonprofit Organization Applicant Information

Identify the Following:

Legal Name of the Organization _____

Physical Address of the Facility
(One investment justification per facility, include city, state, and zip code) _____

County _____

Year the Original Facility was Constructed _____

Organization Type (Short description of organization's ideology, beliefs and mission)
(600 character max; not including spaces) _____

Membership and community served _____

501(c)(3) Tax-exempt designation _____

Dun and Bradstreet Number
Applications can only be submitted with a **current** and **valid** DUNS number; pending DUNS numbers will **not** be accepted. _____

Urban Area Security Initiative - designated Urban Area (if applicable) _____

NSGP Federal Funding Request _____

NSGP Total Project Cost _____

Any Current Contract with DHS (yes/no) _____
This does not include any DHS or NSGP grant funds previously awarded to the nonprofit organization.

If Yes, please describe: _____

Investment Phase - New or Ongoing _____



KEY TAKEAWAYS

- Must be an eligible entity (501c3, house of worship, etc.)
- When describing threat/risk consider events in your community, county, state, New England, the US, the world.
- Application period will close on **December 20th, 2024, at 5:00 p.m.**

QUESTIONS

- General questions:
DPS.HSUGrants@vermont.gov
- Technical Assistance sessions will be held on a variety of dates (*See RFP for dates and registration links*).

